

**OFFICE ORDER**

**Subject: Constitution of Internal Complaints Committee ICC: Prevention of Sexual Harassment (POSH) at Workplace for the Session 2024-25.**

In pursuance of UGC (Prevention, prohibition and redressal of Sexual Harassment of women employees and students in Higher Educational Institutions) Regulations, 2015 to be read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 Internal Complaints Committee (ICC) is re-constituted as under to deal with the complaints relating to Sexual Harassment at work place for the Session 2024-25.

S.No.	Name	Designation	Position as
1.	Prof. Harkiran Kaur	Pro Vice-Chancellor Office of Alumni Affairs	Presiding Officer
2.	Prof. Kanika Bansal	Dean, CSPA	Member
3.	Dr. Sonika Bakshi	Dean, CSHS	Member
4.	Dr. Mohit K Kakkar	Dean, Applied Science	Member
5.	Mr. Pramod Sharma	Yuvsatta, NGO	Member
6.	Ms. Charanjeet Kaur	Student Counselor	Member
7.	Ms. Richi Sachdeva	Librarian	Member
8.	One Students Representative	Nominated by Concerned Dean	Member
9.	One Parents Representative	Nominated by Concerned Dean	Member
10.	Dr. Shivani Malhotra	Dean, Department of ECE/EE	Member Secretary

ICC shall comply with the procedure prescribed in the UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.

- The Committee will submit report to the Registrar for necessary directions.
- The Committee will also conduct workshop/seminars on Gender Sensitization.

The Committee shall meet at least twice in a year but the Presiding Officer may direct additional meetings to be held as and when required.

**The Minutes of Meeting shall be submitted in the Registrar Office on regular basis.**

**Dr. S.C. Sharma**

**Registrar**

**A copy is forwarded to the following for information and necessary action:**

1. ICC Committee members
2. All Deans/ Deputy Deans /Assoc. Directors /HODs of various Schools
3. All Notice Boards
4. University Website and Chalk Pad/ Chalk Pro

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