



**International Conference on
Banking and Finance (ICBF-2016)
Chitkara University, Punjab, India
December 10th-11th 2016**

GUIDELINES FOR CONFERENCE PROCEEDINGS

General Instructions to Authors

1. The conference proceedings will be provided in a soft copy to all registered participants.
2. Original manuscript should be submitted, typewritten doubled-spaced on A4 size paper (210 x 297 mm). All pages including tables and illustrations should be presented on separate sheets. Places where figures and tables are to be inserted should be indicated in the text.
3. If your paper has been given a number C2153, name your file as C2153.
4. All articles must have an abstract that should not exceed 300 words.
5. Manuscripts should not exceed 30 pages (including all tables and figures) with 12 point Times New Roman Font in MS WORD. Please ensure that all variables (in mathematical expressions by using equation editor) are in italics and NOT bolded. An electronic version in MS WORD should be sent via e-mail. No hard copy is required. No article can be accepted for the proceedings without an electronic copy in MS-WORD.
6. Please write the paper reference number, title, authors' names, addresses, e-mails etc. on the cover page. The manuscript should be prepared on standard 8.5"x11" paper (or A4 size) with a margin of one inch margin on all four sides. Use of footnotes is strongly *discouraged*.

Essential title page information

- Title. Concise and informative: Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.
- Author names and affiliations: Where the family name may be ambiguous (e.g., a double name), please indicate this clearly. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name, and, if available, the e-mail address of each author.

- Corresponding author: Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. Ensure that telephone and fax numbers (with country and area code) are provided in addition to the e-mail address and the complete postal address.
- Present/permanent address: If an author has moved since the work described in the article was done, or was visiting at the time, a "Present address" (or "Permanent address") may be indicated as a footnote to that author's name. The address at which the author actually did the work must be retained as the main, affiliation address. Superscript Arabic numerals are used for such footnotes.

Abstract

A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself. The abstract should not be more than 300 words.

Keywords: Immediately after the abstract, provide a maximum of 6 keywords, using American spelling and avoiding general and plural terms and multiple concepts (avoid, for example, 'and', 'of'). These keywords will be used for indexing purposes.

Classification codes: Please provide up to 6 standard JEL codes. The available codes may be accessed at JEL.

Cover page style (Example)

Efficiency in emerging markets: Evidence from emerging markets

Abstract

This paper examines the weak-form efficiency market hypothesis in relation to its hypothetical underpinnings in budding stock markets. We first aggregate the results of various analyses into a market liberalization index. We then investigate the impact of market liberalization on market efficiency. The results propose market efficiency increases with market liberalization. This result is supported by additional Granger causality tests.

JEL classification: G14; G15; O16

Keywords: Emerging markets; Efficiency; Granger causality tests

7. Figures should be planned to fit the journal's page size that is 12 by 18cm. Line drawings should be made with black India ink on a good grade of white drawing paper. (*Xerox or mimeographed material should not be used.*) All lettering should be professional in appearance (no freehand lettering). All lines should be clear and sharp, show a uniform degree of blackness, and be proportionate to the size of the graph. Photographs to be included should be glossy contrast prints.
8. Wherever possible, authors should arrange their materials in well-defined sections: Introduction (preceded by a nomenclature if required), Theoretical analysis, experimental, results, discussion, conclusion and acknowledgement, if any.
9. Spelling should be consistent throughout the paper and according to the Oxford Dictionary.
10. Manuscripts in poor form will automatically be rejected. Some examples of poor form are: too small or large margins, too small or large font size, different font type, etc.
11. Since there will be no further opportunity of editing, it is strongly suggested that you have your paper checked with a competent colleague or professional for English syntax, grammar, etc. Papers with writing problems will not be included in the proceedings.
12. It is assumed that the papers submitted are the original works of the authors and no copyrights have been violated. Chitkara University will not be responsible for any such violations.
13. Manuscripts should be e-mailed to: icbf.cbs@chitkara.edu.in, ujjawalakiran@gmail.com, bhavyarenuka@gmail.com
(*We are not responsible for manuscripts e-mailed to any other e-mail address than the above*)
14. **Special Notes with regard to References**

References are to be acknowledged in the manuscript/text by surname of authors and year of publication in brackets. At the end of the paper, presented under the heading 'References', the cited literature should be listed as per the following guidelines.

The full bibliographical data of note consists and has the following order:

A. Books

Author, full name, Complete Title of the Book, Editor, Series, Edition, Number of Volumes (City where Published: Publisher, Date of Publication). Page Number(s).

B. Article in a periodical

Author's full name, "Title of the Article", Name of the Periodical Volume (Date of the Volume): Page Number(s). The General Forms are :

Books

R. Hogg and A. Craig (1971), Introduction to Mathematical Statistics, Macmillan Company, New York, p. 100.

Articles

M.M. Metwally (1975), "Advertising and Competitive Behavior of Selected Australian Firms."

The Review of Economics and Statistics, 57, No. 4, Nov., pp. 417-27.

Example.

References

The General Forms are:

- Books : Hogg, R. and Craig, A. (1971), Introduction to Mathematical Statistics, Macmillan Company, New York.
- Periodicals : Metwally, M.M., (1975)"Advertising and Competitive Behavior of Selected Australian Firms". The Review of Economics and Statistics, 57, No.4, Nov., pp. 1-32.

Tables

Tables should appear in the manuscript as near as possible to the place where they are referred to in text.

15. Disclaimer

This publication contains information obtained from authentic and highly regarded sources. Reasonable effort has been made to publish reliable data and information, but the author and the publisher cannot assume responsibility for the validity of all materials or for the consequences of the use. All rights reserved. No part of this publication may be reproduced, stored in a retrieval system or transmitted, in any form, or by any means, electronic, mechanical, photocopying, recording or otherwise, without prior permission, in writing, from the publisher or the author.

16. If a paper is authored by more than two authors then every subsequent author has to pay Rs. 2000 in addition to regular fees mentioned above for one paper.

17. One author can present maximum two papers. For second paper the author has to pay 50% of the fees mentioned above.

Materials received after the deadline shall not be accepted for the proceedings. Manuscripts in violation of any of the above conditions will not be included in the proceedings. Due to tight schedule no such communication will be given to the submitting authors. Inconvenience, if any, is deeply regretted.